

**Woodgreen Property Owners' Association**  
[www.mysummertree.com](http://www.mysummertree.com)  
**100 Woodgreen Drive**  
**Madison, MS 39110**

**APPLICATION FOR RESERVATION**

Only a member of the Homeowners' Association is allowed to rent the clubhouse. As the host/hostess you must be responsible for the key, attend the function and be responsible for conduct of guests and clean up. See "Conditions for Rental of Clubhouse" in Directory for more details. *Handicap ramps are available for use at clubhouse entrance.* Members must write all checks for rental, deposit and forfeit fees. Make checks payable to: WOODGREEN PROPERTY OWNERS' ASSOCIATION.

Have assessments been paid? Only members "in good standing" are allowed to rent the facilities.

Member's Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ (Business/Cell) \_\_\_\_\_

**Facility Request**

Date \_\_\_\_\_ Day \_\_\_\_\_ Night \_\_\_\_\_ Time \_\_\_\_\_

Private Party Meeting \_\_\_\_\_  
(Name of Organization)

Number of People Expected \_\_\_\_\_

Check for Usage \_\_\_\_\_ Date Received \_\_\_\_\_

Check for Deposit \_\_\_\_\_ Date Received \_\_\_\_\_ Returned \_\_\_\_\_

Reason for forfeit: \_\_\_\_\_

The undersigned Member has read, understands and acknowledges all terms set forth in "Conditions for Rental". Further, the Member hereby agrees to comply with and to be legally bound by such terms and conditions.

\_\_\_\_\_  
*Signature of Member*

Return application to: Summertree Clubhouse  
100 Woodgreen Drive  
Madison, MS 39110